

# Church of St. Michael Parish Council Minutes

## November 17, 2011



**Members Present:** Fr Tom Sieg, Mike Laughery, Vicki Pierson, Jim Anderson, Paul Curti, Dawn Folisi, Tom Heither, Marla Kramer, Maggie Stack, Diane Ulmer, Karen Wallin and Fabian Yaklin

**Members Absent:** Jim Resop

**Meeting Convened:** 7:02 PM

- I. GATHERING TIME – 6:45 – 7:00 PM – Card signing
- II. OPENING - Prayer led by Tom Heither
- III. PARISHIONER INPUT – None
- IV. EDUCATION – Marla Kramer led discussion on Chapter 10 of “Mystery of Faith”
- V. APPROVAL OF MINUTES – *Consensus decision; October 2011 minutes approved with minor changes.*
- VI. INFORMATION
  - A) Administrative Report – Mike Laughery:
    1. Financial Review – Sunday giving income higher than budget for the month, but under budget for the year.
    2. Building Security Update – Waiting on one bid.
    3. Annual Appeal Update – After six weeks, 404 cards were returned (116 negative responses, 288 positive) for a total of \$565,000 committed. The response is significantly less than 2010. The third mailer will be mailed on 11/18.
  - B) Calendar Review –
    1. Christmas Gathering: December 16<sup>th</sup>
    2. Greeting at all Masses: December 17<sup>th</sup>/18<sup>th</sup>
    3. Executive Meeting: January 5<sup>th</sup> at 6PM
    4. Parish Council Meeting: January 26<sup>th</sup> at 7PM
    5. Counting at Mass: per schedule from Tom Heither. Always check with ushers before counting as Tim Ostertag will try to cover all Masses.
  - C) Liaison Reports – Paul Curti
    1. Liturgy Committee – Fabian Yaklin: All parties are prepared for the implementation of the changes in the Roman Missal; changes to the Black Book reviewed. A donation has been made to commemorate the 25<sup>th</sup> anniversary of the Church building. A Card will be distributed to all Parishioners after Mass the weekend of December 17<sup>th</sup>/18<sup>th</sup>.
    2. Pastoral Care Committee – Tom Heither: In search of Committee Chairperson. This Committee is working to best utilize all Ministries within Pastoral Care when Parishioner needs are identified.
    3. Communication Committee – Marla Kramer: The Committee is looking for additional pictures and ideas for the Parish website, as well as, an additional Facebook Administrator.
    4. Faith Formation Committee – Maggie Stack: The Committee will be looking into other Confirmation Programs for Catholic High School Students in the area to understand curriculum and pricing.
    5. Sister Parish Committee – Karen Wallin – Discussed forming a separate subcommittee for the Container Project. A Warehouse location is also needed.

# Church of St. Michael Parish Council Minutes

## November 17, 2011

6. School Advisory Board – Jim Anderson: Kindergarten Prep teacher resigned. A new teacher is being considered for hire. The Board Policy is in the process of being updated.
7. Finance Committee – Paul Curti: The Living Budget Proposal was approved; this allows the Finance Committee to modify the Operating Budget if circumstances warrant. A process for approving budget overages was also approved.
8. Building and Grounds Committee – Dawn Folisi: Many repairs being discussed, as well as, ideas for better utilizing the Gift Shop space and ways to ease clutter in the Narthex.
9. Discipleship Committee – Diane Ulmer: Data entry volunteers being asked to input Time and Talent Forms. Thank you messages/cards being sent to Parish and volunteers.

VII. PRAYER led by Tom Heither

VIII. DISCUSSION AND DECISIONS

A) Committee Chair Reports on 2011/2012 Goals:

1. Vision –242 families have completed the survey; the goal is 10%. The survey ends on November 30<sup>th</sup>. The report will be sent ten days in advance of the January meeting.
2. Fellowship –
  - Enhance hospitality between Sunday Masses: The format and name will be determined by February 2<sup>nd</sup>. The launch is planned for the weekend after the Lenten Retreat (March 19<sup>th</sup>). Facilitators are needed.
  - Ambassador Families: Will be in contact with the School Ambassador Program to understand their process.
3. Stewardship – Thank You Calls will start with Liturgy Committee. The guidelines and scripts are being developed.

B) Updates on Capital Campaign – The interviews with key stakeholders have been completed; most feel the 1.6MM goal is achievable. The development of the Case Statement is in progress

C) Ministry Fair Follow-Up – Feedback still being received.

D) Council Corner Topics – January: Survey updates, including number of responses and the common themes. Future months; Time & talent Form update and Celebrating Volunteers.

IX. CLOSING PRAYER led by Tom Heither

**Meeting adjourned:** 9:14 PM

**Next Meeting:** 7pm Thursday January 26, 2012