

# Church of St. Michael Parish Council Minutes

## October 27, 2011



**Members Present:** Fr Tom Sieg, Mike Laughery, Vicki Pierson, Jim Resop, Paul Curti, Tom Heither, Marla Kramer, Diane Ulmer, Karen Wallin and Fabian Yaklin

**Members Absent:** Jim Anderson, Dawn Folisi, and Maggie Stack

**Meeting Convened:** 7:05 PM

- I. GATHERING TIME – 6:45 – 7:00 PM – Card signing (1)
- II. OPENING - Prayer led by Marla Kramer
- III. PARISHIONER INPUT – Parish Council would like to hear from Karen Kassekert, Kroyers and SpringFest
- IV. EDUCATION – Karen Wallin led discussion on Chapter 9 of “Mystery of Faith”; Paul will order next book
- V. APPROVAL OF MINUTES – *Consensus decision; September 2011 minutes approved.*
- VI. INFORMATION
  - A) Administrative Report – Mike Laughery:
    1. Financial Review – Sunday giving income less than budget, but greater than 2010. Expenses over budget: pensions and school technology.
      - National Round Table of Standards of Excellence – Mike recommends parish sign up at no cost. Questions were brought up about how we evaluate ministries and what are the best practices.
    2. Building Security Update – Waiting on one bid. One bid is \$25K (\$8K for motion sensors, \$17K key fob entry. Does not include monthly monitoring fee). Break-in losses were ~\$4K/school & \$12.5K/office.
    3. County Road 21 Update – City studying how to route traffic south of lights to be put in at Arcadia.
    4. Catholic Services Appeal Update – \$110K exceeded goal. Next year’s goal may be percentage of Sunday giving.
    5. Parking Lot Policy – Mike Laughery gathered feedback from other Business Administrators. Inner city, where parking is a problem, post signs and tow; rest are interested in what we come up with. Mike and Judy Menden to have neighborly talk about not parking in lot during winter months for snow removal and follow up with letter.
    6. School Communication Policy Update – Fr. Sieg distributed the policy and asked us to mention if something is unclear and he will bring up to the School Advisory Board.
  - B) Calendar Review – Paul Curti will email possible Christmas gathering dates to select the one most can attend.
    1. Executive Meeting: November 3rd @ 6 PM
    2. Parish Council Meeting: November 17th @ 7 PM
  - C) Liaison Reports – Paul Curti
- VII. PRAYER led by Marla Kramer
- VIII. DISCUSSION AND DECISIONS
  - A) Committee Chair Reports on 2011/2012 Goals:
    1. Vision – Survey updated and reviewed by Fr. Sieg. Survey will rollout next week. Survey introduction will be emailed for Council review. Paul will email talking points to encourage liaison ministries to complete survey.
    2. Fellowship – Two goals: 1) Enhance hospitality between Sunday Masses. Subcommittee formed to make recommendations. 2) Reach out to new families in a community way. Mike has contact from former parish that set up a neighborhood welcome.
    3. Stewardship – Any members uncomfortable with making thank you phone calls should contact Diane Ulmer.
  - B) Fall 2011 Stewardship Campaign, Ministry Fair, and Annual Appeal – Received positive feedback. Will ask Discipleship Committee to post bulletin notice with thank you and time for processing Time& Talent forms.
  - C) Update on Capital Campaign – Interviews with key stakeholders will be held. Case statement will be established. Personal visits with 20+ parish leaders will be done.
  - D) Council Corner Topics – Council education and “The Mystery of Faith” available in Parish library - Dawn Folisi; Encouraging parishioners to participate in hospitality and fellowship opportunities – Tom Heither
  - E) Gift shop Status – Fr. Sieg – Staff concerned about clutter in Narthex. Is Gift Shop best utilization of the space? Mike to meet with volunteers to come up with recommendations for Fr. Sieg.

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- F) Counting at Mass Update and Future Plans – Tom Heither presented chart with count data. 54% of Masses counted. Trends: 5PM down (under 500), 8:30AM up (over 500), 10:30AM level (~700). 2011 higher than 2010 for weeks 9/25 – 10/23. Data will be shared with the ushers.

IX. CLOSING PRAYER led by Marla Kramer

**Meeting adjourned:** 9:05 PM

**Next Meeting:** 7pm Thursday November 17, 2011