

**Church of St. Michael**  
**Cemetery Committee Minutes**  
**September 28, 2005**  
**6:30 P.M.**

**I. Gathering Time**

**II. Prayer:** Jim Resop

**III. Approval of Minutes:** Barney Dolby (Sent 9-27-05): **Passed by consensus**

**IV. Discussion Items: Barney Dolby**

- A. Bulletin Announcements/Inserts: K. Dolby
- B. Perpetual Funds/Operational Funds-Treasurer Report-K.Dolby/S. Schmid
  - 1. Steve has requested to receive a copy of the finance report for his reviewal before the meeting.
  - 2. He will meet with Rollie and Grace before the meeting.
- C. First responder to burial request volunteer:
  - 1. Steve offered to be the first responder during Barney's absence.
  - 2. Val will be Steve's backup.
- D. Winter lot markers
  - 1. Glenn will purchase and install.
  - 2. Verlyn will work with Glenn..
- E. Ministry Sunday
  - 1. Karen will prepare a brochure.
  - 2. Steve and group will set-up.
  - 3. Sign bearers
    - 1. 5:00 P.M. Mass-Glenn Svoboda
    - 2. 8:30 A.M. Mass-Steve Schmid
    - 3. 10:30 A.M. Mass-Val Zweber
- F. Barney presented and distributed the survey done by Dave Ryan. Barney will put an updated cemetery survey in the maintenance building.

**V. Information**

- A. Calendar
  - 1. Bulletin inserts Karen Dolby
    - a. Date for families to remove items near graves will be October 10, 2005.
    - b. Place to pick up items if not picked up by that time: Items will be boxed, labeled and stored in the maintenance building. Families may call Steve to make arrangements to pick up.
- B. Committee reports
  - 1. Cemetery water distribution-well system winterizing: B. Dolby -- Val will winterize.
  - 2. St. Michael Cemetery Website and Communication:
    - a. Karen reported that our website is up and running.
    - b. Costs and abridged Rules and Regulations need to added.
  - 3. Landscape update: K. Dolby
    - a. Karen presented Dan Cervenka's proposal for the columns
    - b. **Proposal: The bid submitted by Dan Cervenka for the columns for the North fence should be accepted. Passed by consensus.**
    - c. Bricks from the Holy Family Roomat thechurch need to be moved to the cemetery.
  - 4. Ground Maintenance Tasks and Dates Update- S. Schmid
    - a.. Projects have been completed.
    - b. Ongoing maintenance remains for fall winter.

**VI. Closing Prayer:**

- A. Jim Resop
- B. Prayer next meeting: No assignment
- C. Next meeting: TBD